

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
THE MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
OF THE CITY OF MIAMI BEACH
July 10, 2012

Chairman Boyd called the meeting to order at 10:16 a.m.

Board Members present were as follows:

James Boyd	
Jorge Gomez	Warren Green
Richard McKinnon	Jonathan Sinkes

Members absent -	Hilda Fernandez	Patricia Walker
	Reinaldo Horday	

Also present were:

Steve Cypen	Legal Counsel
Rick Rivera	Pension Administrator
Robert Martinez	Assistant Administrator

CONSENT AGENDA

Jonathan Sinkes requested a detailed breakdown of item C-12, Request for Payment, for the CMB property management invoice in the amount of \$12,747.75. The Board decided to separate this item for further discussion.

A motion was made by Mr. McKinnon duly seconded by Mr. Sinkes, and with all in favor it was unanimously

RESOLVED that consent agenda be approved less the CMB property management invoice #30281 for the amount of \$12,747.75 and Warren Green's travel expense reimbursement for the amount of \$394.24.

C-1 The Minutes of the July 10, 2012 board meetings were approved as presented.

C-2 New Members were approved as follows -

<u>NAME</u>	<u>ID #</u>	<u>CLASSIFICATION</u>	<u>Union</u>	<u>HIRE</u>	<u>Probation Completion Date</u>
Mark Spencer	20016	Parking Operations Mngr.	Unc	5/21/2012	N/A
Gerardo Usallan	20018	Capital Projects Cord.	Unc	5/30/2012	N/A
Baldie, Edward	15264	Capital Projects Cord.	Unc	5/21/2012	N/A

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C-3 New Retiree Allowances were approved as follows - (None)

C-4 New Pensioner Allowances were approved as follows - (None)

C-5 Requests for Lump Sum Refunds were approved as follows -

<u>Name</u>	<u>Separation Date</u>	<u>Amount</u>	<u>Reason</u>
Chaquenta Thomas	06/13/2012	\$ 13,015.00	Resignation
Rebecca Wakefield	06/08/2012	\$ 14,428.87	Resignation
Gustavo Andino	07/13/2012	\$ 6,800.00	Resignation
Simon Carvil	06/29/2012	\$ 18,750.29	Resignation
William Abreu	05/31/2012	\$ 14,089.35	Resignation

C-6 Request for Accumulated Contribution Refund for a Named Beneficiary was approved as follows - (None)

C-7 Purchases of Creditable Service Time were approved as follows

<u>NAME</u>	<u>DATE</u>	<u>YEAR PURCHASED</u>	<u>HOURS USED</u>	<u>CASH USED</u>	<u>Total Buyback \$</u>	<u>Buyback Type</u>
Melvin Gaitan	6/19/2012	0.50	102.86	\$ -	\$ 2,447.40	Probation
Miriam Pennill	6/22/2012	4.34	38.24	\$17,348.50	\$ 18,108.31	Correction
Derrell Perry	6/19/2012	0.50	112.78	\$ -	\$ 2,251.09	Probation
Willie Jackson	6/15/2012	0.51	111.92	\$ -	\$ 2,244.52	Probation
Krishna Ramdhanee	6/15/2012	0.50	0	\$ 1,572.55	\$ 1,572.55	Probation
Michel David	7/3/2012	0.5	119.21	\$ -	\$ 3,006.99	Probation

C-8 Request for up to Two (2) years of additional creditable service were approved as follows -

<u>Employee Name</u>	<u>Private Sector</u>	<u>Prior Military</u>	<u>Prior Gov't</u>	<u>Creditable Service Applying for</u>
Derrell Perry	x			2.0
Yasmin Kiffin	x			2.0
John Anthony		x		2.0

C-9 DROP applicants were approved as follows -

<u>Name</u>	<u>Effective</u>	<u>Estimated Monthly Benefit</u>	<u>Maximum Last DROP Pmt.</u>
Maria Alvarez	6/1/2012	\$ 4,197.68	05/01/2015
Ramon Martinez	7/1/2012	\$ 2,767.47	06/01/2015
William Arnold	7/1/2012	\$ 5,047.57	06/01/2015
Johnny Valencia	7/1/2012	\$ 3,673.08	06/01/2015
Efren Blanc	7/1/2012	\$ 1,764.08	06/01/2015

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**C-10 Lump Sum Refunds Paid since the last meeting
were approved as follows -**

<u>NAME</u>	<u>CK#</u>	<u>AMOUNT</u>
Lump Sum - Eduardo Cuervo	113289	\$23,932.42
945 tax Deposit- Eduardo Cuervo	xxxx	\$ 5,983.10
Lump Sum/IRA Rollover- Ofir Herrera	113290	\$ 4,220.08

C-11 The Financial Reports were approved as presented.

C-12 Requests for Payment

Legal

Steve Cypen- Legal Services

Legal services rendered for the month of July 2012 \$ 5,000.00

Bookkeeping

Joan Wall- Bookkeeping

services rendered for the month of July 2012 \$ 350.00

Actuary Fee

GRS- Actuary Fees

Actuary fees rendered through 5/31/12 Per inv.# 118739 \$ 11,867.00

Office, etc.

Copier - Sharp Lease

Monthly copier fees per inv.# 205991839 \$ 228.56

Storage - IDD

Monthly storage fee per inv.# 0069012 \$ 49.13

Printing & Postage- CMB Central Services

May 2012 Per inv.# 00030254 \$ 783.25

Investment Consultant Fees

Consulting Services- Milliman

For Quarter Ending 6/30/12 Per inv.# 212 \$ 15,100.00

C-13 Requests for Payment (Conferences)

Conv/Seminars/Dues/Etc

Conf. & Edu - Echo Herman

Travel Exp. Reimbursement for FPPTA Conf. Orlando, FL- Airfare \$ 297.60

Conf. & Edu - Echo Herman

Travel Exp. Reimbursement for FPPTA Orlando, FL \$ 241.48

Conf. & Edu - Robert Martinez

Travel Exp. Reimbursement for FPPTA Orlando, FL \$ 728.16

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REGULAR AGENDA

R-1 Deferred Items - (None)

R-2 New Items -

- A. Mohammed Partovi retirement application - The Administrator said that Mr. Partovi, a vested termination member, had reached retirement age and requested a retirement. He said that he had advised Mr. Partovi of possible retirement forfeiture due to his unlawful compensation felony convictions. The Administrator said that Mr. Partovi has approximately \$181,000 in accumulated employee pension contributions and his estimated vested benefit is \$3,040. Mr. Cypen said that based on these figures, it would take approximately 60 months to return Mr. Partovi's pension contributions via a monthly retirement pay out.

Mr. Cypen asked the Administrator to request all back up materials relating to Mr. Partovi's criminal case. Mr. Cypen explained that once all back-up information is available for the Board to review, the Board can conduct an informal forfeiture preceding hearing. Meanwhile, he recommended approving Mr. Partovi's retirement application. A discussion ensued.

A motion was made by Mr. McKinnon duly seconded by Mr. Sinkes and with all in favor it was unanimously

RESOLVED that the Board grant Mohammed Partovi's retirement application subject to a forthcoming forfeiture preceding hearing.

A motion was made by Mr. Green duly seconded by Mr. Sinkes and with all in favor it was unanimously

RESOLVED that when all materials and backup is collected a preliminary forfeiture preceding hearing be conducted against Mohammed Partovi due to his felony convictions.

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- B. Commission Recapture agreement update - The Administrator said that the current commission recapture arrangement rate with ConvergeX is 65% rebate, or \$.0.02 per share, whichever is better. The Board reviewed the proposed addendum from ConvergeX recapturing all commissions over \$0.015. A discussion ensued. Mr. Cypen felt that the proposed offer for recapture rates from ConvergeX could be improved. He advised the Administrator to negotiate with ConvergeX for a 75% rebate, or a \$0.01 commission, whichever is better. A discussion ensued.

A motion was made by Mr. Green duly seconded by Mr. Sinkes and with all in favor it was unanimously

RESOLVED that the Administrator be authorized to re-negotiate with ConvergeX for a better commission recapture rate.

- C. 2011/2012 Administrative Budget - The Administrator presented this current year's budget. He said that the proposed 2011/2012 budget for custody fees should read \$60,000 not \$46,000. A discussion ensued.

A motion was made by Mr. Green duly seconded by Mr. McKinnon and with all in favor it was unanimously

RESOLVED that the 2011/2012 Administrative Budget be approved as amended.

A motion was made by Mr. McKinnon duly seconded by Mr. Green, and with all in favor it was unanimously

RESOLVED that the Consent Agenda addendum item C-13 (5), travel expense reimbursement for Robert Martinez in the amount of \$728.16, be added to the agenda.

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R-3 Other Business

- A. Administrator's Report - There was no new information at this time.

R-4 For Your Information

Chairman Boyd and Mr. Cypen reviewed For Your Information.

Mr. McKinnon left the meeting at 10:36 a.m. A quorum no longer existed. The meeting ended at 10:37 a.m.

James Boyd, Chairman

Hilda Fernandez, Secretary